

The Arc
High Street
Clowne
S43 4JY

To: Chair & Members of the Council

Monday, 28 November 2022

Contact: Amy Bryan
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Dear Councillor


COUNCIL

You are hereby summoned to attend a meeting of the Council of the Bolsover District Council to be held in the Council Chamber, The Arc, Clowne on Wednesday, 7th December, 2022 at 10:00 hours.

Register of Members' Interests - Members are reminded that a Member must within 28 days of becoming aware of any changes to their Disclosable Pecuniary Interests provide written notification to the Authority's Monitoring Officer.

You will find the contents of the agenda itemised on page 3 onwards.

Yours faithfully



Solicitor to the Council & Monitoring Officer

Equalities Statement

Bolsover District Council is committed to equalities as an employer and when delivering the services it provides to all sections of the community.

The Council believes that no person should be treated unfairly and is committed to eliminating all forms of discrimination, advancing equality and fostering good relations between all groups in society.

Access for All statement

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- **Phone:** [01246 242424](tel:01246242424)
- **Email:** enquiries@bolsover.gov.uk
- **BSL Video Call:** A three-way video call with us and a BSL interpreter. It is free to call Bolsover District Council with Sign Solutions, you just need WiFi or mobile data to make the video call, or call into one of our Contact Centres.
- Call with [Relay UK](#) - a free phone service provided by BT for anyone who has difficulty hearing or speaking. It's a way to have a real-time conversation with us by text.
- **Visiting** one of our [offices](#) at Clowne, Bolsover, Shirebrook and South Normanton

COUNCIL AGENDA

Wednesday, 7th December, 2022 at 10:00 hours taking place in the Council Chamber, The Arc, Clowne

Item No.		Page No.(s)
1.	Apologies For Absence	
2.	Declarations of Interest	
	Members should declare the existence and nature of any Disclosable Pecuniary Interest and Non Statutory Interest as defined by the Members' Code of Conduct in respect of:	
	a) any business on the agenda	
	b) any urgent additional items to be considered	
	c) any matters arising out of those items	
	and if appropriate, withdraw from the meeting at the relevant time.	
3.	Chair's Announcements	
	To receive any announcements that the Chair of the Council may desire to lay before the meeting.	
4.	Minutes - 5th October 2022	5 - 9
	To approve the Minutes of the Council meeting held on 5 th October 2022.	
5.	Minutes - 2nd November 2022	10 - 11
	To approve the Minutes of the Special Council meeting held on 2 nd November 2022.	
6.	Overview and Scrutiny Annual Report 2021/22	12 - 30
	Report of the Chairs of the Scrutiny Committees.	
7.	Proportionality and Appointments to Committees and Advisory Groups	31 - 40
	To give consideration to requests for changes to Committee Seats for the remainder of the Municipal Year.	

REPORTS OF PORTFOLIO HOLDERS

To give consideration to reports of the Leader and Portfolio Holders for decision.

PART TWO - EXEMPT ITEMS

8. Exclusion of the Public

To move:-

That the public be excluded from the meeting during the discussion of the following items of business to avoid the disclosure to them of exempt information as defined in Part 1 of Schedule 12A to the Local Government Act 1972, (as amended by the Local Government (Access to Information) (Variation) Order 2006). *[The category of exempt information is stated below each item].*

9. Kerbside Waste Recycling Service Update

41 - 47

Report of the Portfolio Holder for Environmental Health and Licensing.

(Exempt – Paragraphs 1, 2 and 3)

10. Chairman's Closing Remarks

Members are requested to stay for 15 minutes at the conclusion of the Council meeting for a short presentation and demonstration on the new platform Treacle.me by the Partnership Team.

COUNCIL

Minutes of a meeting of the Bolsover District Council held in the Council Chamber, The Arc, Clowne, on Wednesday 5th October 2022 at 1000 hours.

PRESENT:-

Members:-

Councillor Tom Munro in the Chair

Councillors Allan Bailey, Rose Bowler, Dexter Bullock, Anne Clarke, Nick Clarke, Jim Clifton, Tricia Clough, David Dixon, Maxine Dixon, Mary Dooley, Steve Fritchley, Ray Heffer, Andrew Joesbury, Tom Kirkham, Duncan McGregor, Clive Moesby, Evonne Parkin, Graham Parkin, Sandra Peake, Peter Roberts (from minute number CL54 – 22/23), Liz Smyth, Janet Tait, Rita Turner, Ross Walker, Deborah Watson, Jenny Wilson (from minute number CL54 – 22/23).

Officers:- Karen Hanson (Executive Director Resources), Grant Galloway (Executive Director Strategy and Development), Jim Fieldsend (Solicitor to the Council & Monitoring Officer), Theresa Fletcher (Assistant Director and Treasurer), Ian Barber (Assistant Director of Property Services and Housing Repairs), Matt Finn (Environmental Health Service Manager (Commercial & Environment)), Hannah Douthwaite (Governance and Civic Officer) and Lindsay Harshaw (Governance and Civic Officer)

CL52 – 22/23. APOLOGIES FOR ABSENCE

Apologies for absence were received on behalf of Councillors Derek Adams, Jane Bryson, Tracey Cannon, David Downes, Donna Hales, Natalie Hoy and Chris Kane.

CL53 – 22/23. DECLARATIONS OF INTEREST

No declarations of interest were made.

CL54 – 22/23. CHAIR'S ANNOUNCEMENTS

A minutes silence was held in respect of ex Councillor Ken Walker who had recently passed away.

Councillor Peter Roberts entered the meeting.

The Chair thanked officers for how they had dealt with Operation London Bridge following the death of Her Majesty the Queen, as they had ensured that the Council fulfilled all its duties and obligations to the highest standard.

The Executive Director of Resources also thanked Councillor Tom Munro for all he did during the period of mourning and the events he attended within the community. He was then presented with a framed copy of the proclamation.

Councillor Jenny Wilson entered the meeting.

COUNCIL

The Chair congratulated Councillor Rita Turner on her recent appointment as Honorary President of the Bolsover Brass Band Festival.

CL55 – 22/23. MINUTES – 10TH AUGUST 2022

Moved by Councillor Graham Parkin and seconded by Councillor Duncan McGregor **RESOLVED** that the Minutes of a Council meeting held on 10th August 2022 be approved as a correct record.

CL56 – 22/23. DRAFT GAMBLING ACT 2005 STATEMENT OF LICENSING PRINCIPLES AND DRAFT GAMBLING ACT 2005 LOCAL AREA PROFILES

Council considered a report presented by the Portfolio Holder for Licensing and Environmental Health, Councillor Deborah Watson, relating to the draft Gambling Act 2005 Statement of Licensing Principles.

In 2018 an extensive review was undertaken to ensure that the Council's Policy was consistent with the Gambling Commission's Guidance to Licensing Authorities. The Policy, together with a Local Area Profile was published in 2019. The Act requires the Council to republish its policy every three years.

Members felt that more needed to be done to help prevent gambling addictions and it was requested that this be discussed further at a future General Licensing Committee meeting.

Moved by Councillor Deborah Watson and seconded by Councillor Ray Heffer. **RESOLVED** that (1) that the final draft Gambling Act 2005: Statement of Principles and Local Area Profile, be adopted and to take effect on 14th November 2022,

(2) the Joint Assistant Director – Environmental Health, to follow the formal process to adopt the final draft Gambling Act 2005: Statement of Principles and Local Area Profile.

(Joint Assistant Director – Environmental Health)

CL57 – 22/23. PURCHASE OF SECTION 106 PROPERTIES FROM MEADOW VIEW HOMES LIMITED – GLAPWELL NURSERIES, GLAPWELL

Council considered a detailed report presented by the Portfolio Holder for Housing, Councillor Sandra Peake, relating to the purchase of Section 106 houses from Meadow View Homes Limited.

The report detailed the proposal to purchase 6 section 106 properties following on from the Executive meeting held on the 5th September 2022 where it was resolved to purchase the properties subject to Council approval of the budget from the HRA.

The valuation report and financial viability was attached at appendices 1 and 2 to the report respectively.

COUNCIL

Members noted that there was a significant need to increase the Council's housing stock to ensure that local housing needs were met.

A query was raised in relation to the standard of fittings which were expected to be of a lower quality than those properties that would be put on the market. The Executive Director of Strategy and Development confirmed that the properties would have to be at a certain standard before they would be accepted by the Council and would be in line with the rest of the housing stock.

A further query was raised as to whether, given the current economic climate, now was the right time to purchase properties. The Executive Director of Strategy and Development advised that no one could say what would happen with the housing market over the next few months or years but it was clear that there was a need for affordable housing in the local area.

Moved by Councillor Sandra Peake and seconded by Councillor Duncan McGregor **RESOLVED** that the purchase of 6 properties at Glapwell Nurseries, Glapwell from Meadow View Homes Limited, for £696,000 subject to SDLT and 10% contingency, to include fees to the Capital Programme utilising HRA borrowing to finance the purchase, be approved.

Councillors Allan Bailey, Tricia Clough, Peter Roberts and Ross Walker voted against the motion.

Councillor Tom Kirkham abstained from voting.

CL58 – 22/23. REVIEW OF THE COUNCIL'S CONSTITUTION

Council considered a detailed report presented by the Portfolio Holder for Corporate Governance, Councillor Duncan McGregor, relating to a review of the Council's Constitution.

The report outlined two proposed changes to the Constitution which were approved by the Standards Committee on 22nd August 2022.

The first amendment was to part 4.8 - The Council's Contract Procurement Rules and the second was an amendment to Officer Delegation in relation to rights of way.

Moved by Councillor Duncan McGregor and seconded by Councillor Clive Moesby **RESOLVED** that the amendments to the Constitution as detailed in the report be approved.

CL59 – 22/23. EXCLUSION OF THE PUBLIC

Moved by Councillor Duncan McGregor and seconded by Councillor Steve Fritchley **RESOLVED** that under Section 100(A)(4) of the Local Government Act 1972 (as amended), the public be excluded from the meeting for the following items of business on the grounds that they involve the likely disclosure of exempt information as defined in the stated Part 1 of Schedule 12A of the Act and it is

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not in the public interest for that to be revealed. [The category of exempt information is stated after each Minute].

CL60 – 22/23. DISPENSATION FOR A COUNCILLOR EXEMPT PARAGRAPH 1

The Assistant Director and Monitoring Officer presented Members with a request for a dispensation for a Councillor.

The Monitoring Officer had previously exercised his delegated power to offer a temporary dispensation to the Councillor but Council was now asked to consider the submitted application.

Members agreed to the dispensation for the Councillor.

Moved by Councillor Duncan McGregor and seconded by Councillor Deborah Watson **RESOLVED** that the Councillor dispensation be granted.

CL61 – 22/23. UPDATE FROM THE LEADER OF THE COUNCIL REGARDING WOODHEAD CONSTRUCTION EXEMPT PARAGRAPH 3

The Leader of the Council provided an update on the current situation regarding Woodhead Construction.

The Executive Director of Strategy & Development advised Members that the Council had swiftly implemented security measures at several sites and Site Managers and Quantity Surveyors had been temporarily employed by the Council in order to ensure that current and future development projects continued.

Councillor Sandra Peake congratulated the Leader of the Council and officers on dealing with the situation quickly to ensure that house building schemes remained on track and sub-contractors remained in employment.

Further to several queries raised by Members, the Executive Director of Strategy and Development reassured Members that operationally nothing had been adversely affected and business continuity had been maintained.

The Chair commented that he was fully supportive of the actions taken by the leadership and advised Members that updates would be provided at a future Council meeting.

Councillor Tricia Clough requested that a written report be provided to Members giving details of progress to date.

RESOLVED that the update be noted

(Executive Director of Strategy & Development)

COUNCIL

CL62 – 22/23. CHAIR’S CLOSING REMARKS

The Chair thanked Members for their attendance and closed the meeting.

The meeting concluded at 11:30 hours.

BOLSOVER DISTRICT COUNCIL

Minutes of a special meeting of the Bolsover District Council held in the Council Chamber, The Arc, Clowne, on Wednesday 2nd November 2022 at 1000 hours.

PRESENT:-

Members:-

Councillor Tom Munro in the Chair

Councillors Derek Adams, Allan Bailey, Rose Bowler, Anne Clarke, Nick Clarke, Paul Cooper, Jim Clifton, David Dixon, Maxine Dixon, Mary Dooley, David Downes, Steve Fritchley, Donna Hales, Ray Heffer, Andrew Joesbury, Chris Kane, Tom Kirkham, Duncan McGregor, Graham Parkin, Sandra Peake, Peter Roberts, Liz Smyth, Janet Tait, Rita Turner, Deborah Watson and Jen Wilson.

Officers:- Karen Hanson (Executive Director Resources), Grant Galloway (Executive Director Strategy and Development), Pam Brown (Assistant Director Leader's Executive, Partnerships, Governance and Communications), Jim Fieldsend (Solicitor to the Council & Monitoring Officer), Theresa Fletcher (Treasurer) and Alison Bluff (Acting Governance and Civic Manager).

CL63-22/23. APOLOGIES

Apologies for absence were received on behalf of Councillors Jane Bryson, Dexter Bullock, Tracey Cannon, Tricia Clough, Natalie Hoy, Clive Moesby and Evonne Parkin.

CL64-22/23. DECLARATIONS OF INTEREST

Councillor Steve Fritchley (Leader of the Council), declared a non pecuniary interest in Agenda Item 4 – Update on Dragonfly Development Ltd, and would stay in the meeting when the item was considered.

CL65-22/23. EXCLUSION OF THE PUBLIC

Moved by Councillor Steve Fritchley and seconded by Councillor Derek Adams **RESOLVED** that under Section 100(A)(4) of the Local Government Act 1972 (as amended), the public be excluded from the meeting for the following items of business on the grounds that they involve the likely disclosure of exempt information as defined in the stated Part 1 of Schedule 12A of the Act and it is not in the public interest for that to be revealed. [The category of exempt information is stated after each Minute].

CL66-22/23. UPDATE ON DRAGONFLY DEVELOPMENT LTD EXEMPT PARAGRAPHS 1 & 3

Council considered a detailed report of the Leader of the Council which provided an update to Members on progress made to develop Dragonfly Development Ltd as a

BOLSOVER DISTRICT COUNCIL

wholly owned company of the Council. The report also advised Members of next steps.

Members asked questions to which the Executive Director Strategy and Development, the Executive Director of Resources and the Solicitor to the Council responded.

The Executive Director Strategy and Development and the Executive Director of Resources left the meeting at this point.

Councillor Duncan McGregor requested that a recorded vote be taken on this item which was supported by Councillors David Downes and Liz Smyth.

Moved by Councillor Duncan McGregor and seconded by Councillor Ray Heffer

RESOLVED that (1) the report and the progress made to transfer Dragonfly Development Ltd into a wholly owned company of the Council be noted,

(2) a full business case outlining the proposed future commercial activity of the company has been commissioned and is in progress be noted,

(3) that Dragonfly Development Ltd delivers the existing projects outlined in paragraph 1.2 and future projects outlined in Appendix1, on behalf of the Council, on commercial terms, as the principal contractor be approved,

(4) the secondment of the Executive Director of Development and Strategy to the post of Chief Executive of Dragonfly Development Ltd be approved,

(5) the secondment of the Executive Director of Resources and Head of Paid Service to the post of Chief Executive of Bolsover District Council. This post will also assume the responsibility of the Council's Returning Officer be approved,

(6) the secondment of a further 2 members of the senior management team into Dragonfly Development Ltd to ensure the appropriate running of the company and appropriate supervision of staff be approved,

(7) the senior management structure for the Council will be reviewed to ensure it remains fit for purpose be noted,

(8) delegated authority be given to the Head of Paid Service, in consultation with the Leader to extend the above staffing arrangements for a further period of up to 3 months if required to ensure the delivery of schemes during the development of the full business case,

(9) the increased salary budget outlined within the financial implications of this report be approved.

Councillors Allan Bailey, Tom Kirkham and Peter Roberts voted against the motion.

The meeting concluded at 1110 hours.

Bolsover District Council

Meeting of the Council on 7 December 2022

Overview & Scrutiny Annual Report 2021/22

Report of the Chairs of the Scrutiny Committees

Classification	This report is Public
Report By	Joanne Wilson, Scrutiny & Elections Officer, 01246 242385, joanne.wilson@bolsover.gov.uk
Contact Officer	Joanne Wilson, Scrutiny & Elections Officer, 01246 242385, joanne.wilson@bolsover.gov.uk

PURPOSE/SUMMARY OF REPORT

- To provide Members of the Council with an annual overview of the work programme of the Committees during 2021/22, in accordance with functional responsibilities of Scrutiny as detailed in Part 2, Article 6.3(2) and Part 3.6(10) of the Council's Constitution.

REPORT DETAILS

1. Background

- 1.1 The main purpose of the report is to allow Members to review the summary of Scrutiny's activities during 2021/22.
- 1.2 The report provides an overview on the core activity for each of the Committee's and details some of the impacts.

2. Details of Proposal or Information

- 2.1 Part 2, Article 6.1 of the constitution requires the Council to appoint four Scrutiny Committees to discharge the functions conferred by section 21 of the Local Government Act 2000 and regulations under section 32 of the Local Government Act 2000.

- 2.2 Within the Terms of Reference (Part 2, Article 6.2), the four Scrutiny Committees have delivered the following functions:-
- (1) review and/or scrutinise decisions made or actions taken in connection with the discharge of any of the Council's functions;
 - (2) make reports and/or recommendations to the Council and/or the Executive in connection with the discharge of any functions;
 - (3) consider any matter affecting the area or its inhabitants;
 - (4) exercise the right to call-in, for reconsideration, decisions made but not yet implemented by the Executive; and
 - (5) assist the Council and the Executive with the development of future policies and strategies.
- 2.3 Each of the four Scrutiny Committees have conducted their proceedings in accordance with the Terms of Reference at Part 3.6 and the Scrutiny Procedure Rules set out in Part 4 of the Constitution.

3. Reasons for Recommendation

- 3.1 The attached provides an overview of the work completed by Members of the Scrutiny Committees during 2021/22, and reviews the impact of work completed.
- 3.2 Members are asked to note the report as required by Article 6.3(2) of the Council's Constitution.

4 Alternative Options and Reasons for Rejection

- 4.1 This report and the appendix have been prepared on behalf of the Scrutiny Committees with a view to informing Council of the Committee's undertaking of their statutory responsibilities.
- 4.2 There are no alternative options as Members are required to report to Council on an annual basis as determined in the Constitution.

RECOMMENDATION(S)

1. That Members review the attached Annual Report of the Scrutiny Committee's activities in accordance with the Council's Constitution.
2. That Members and senior officers of the Council provide feedback to the Scrutiny & Elections Officer on the conduct and impact of the Audit & Corporate Overview Scrutiny Committee as part of the Committee's Improvement Plan.

IMPLICATIONS:

Finance and Risk: Yes No

Details:

None from this report.

On behalf of the Section 151 Officer

Legal (including Data Protection): Yes No

Details:

The Scrutiny Committee function is a statutory requirement pursuant to s.21 of the Local Government Act 2000 and subsequent legislation which added to/amended these powers e.g. the Local Government and Public Involvement in Health Act 2007.

Section 19 of the Police and Justice Act requires every local authority to have a Crime and Disorder Committee with the power to review or scrutinise decisions made or other action taken in connection with the discharge by the responsible authorities of their crime and disorder functions. (Responsible authorities are effectively the statutory partners within a community safety partnership i.e. Police, local authorities (county and district), Fire and Rescue Authority, Probation Trusts and Clinical Commissioning Groups.)

On behalf of the Solicitor to the Council

Environment:

Please identify (if applicable) how this proposal/report will help the Authority meet its carbon neutral target or enhance the environment.

Details:

The Review completed by Climate Change & Communities Scrutiny Committee – Review of Council’s Policy on Fireworks – aims to ensure the Council increases its ability to enforce against misuse of fireworks and improving regulation of local firework displays.

Staffing: Yes No

Details:

None from this report.

On behalf of the Head of Paid Service

DECISION INFORMATION

<p>Is the decision a Key Decision? A Key Decision is an executive decision which has a significant impact on two or more District wards or which results in income or expenditure to the Council above the following thresholds:</p> <p>Revenue - £75,000 <input type="checkbox"/> Capital - £150,000 <input type="checkbox"/> <input checked="" type="checkbox"/> <i>Please indicate which threshold applies</i></p>	No
<p>Is the decision subject to Call-In? <i>(Only Key Decisions are subject to Call-In)</i></p>	No
<p>District Wards Significantly Affected</p>	N/A
<p>Consultation: Leader / Deputy Leader <input type="checkbox"/> Executive <input type="checkbox"/> SLT <input type="checkbox"/> Relevant Service Manager <input type="checkbox"/> Members <input type="checkbox"/> Public <input type="checkbox"/> Other <input type="checkbox"/></p>	<p>Yes</p> <p>Details: Committee Members</p>

<p>Links to Council Ambition: Customers, Economy and Environment.</p>
<p>Scrutiny evaluates delivery against all Corporate Ambitions and Priorities</p>

DOCUMENT INFORMATION	
Appendix No	Title
1.	Overview & Scrutiny Annual Report 2021-22

<p>Background Papers <i>(These are unpublished works which have been relied on to a material extent when preparing the report. They must be listed in the section below. If the report is going to Executive you must provide copies of the background papers).</i></p>
<p>Committee minutes 2021/22 Review work</p>



Overview & Scrutiny Annual Report 2021/22

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Foreword of the Scrutiny Chairs

Throughout 2021/22, our Scrutiny Committees have continued to carry out their functions in accordance with the Council's Constitution. The time period this report covers also takes account of the impact of the Covid-19 pandemic on how the Council operated both on the frontline and maintained its governance structures and committee meetings.

At the Council AGM in May 2021, following a period of consultation with existing Chairs, Leadership and senior management, a revised Scrutiny Structure was approved. This resulted in revised terms of reference and names for the three thematic Committees and the merger of Audit Committee and Budget Scrutiny Committee to form the new Audit & Corporate Overview Scrutiny Committee.

The new Committees chose to acknowledge outstanding work of the previous committees and have sought to accommodate outstanding reviews within their work programmes for the year.

Our focus over the next year needs to be on the challenges facing both the Authority and service provision by our partners. We aim to ensure that Scrutiny makes a valuable contribution through its work. We appreciate the continued support of colleagues on the Executive and senior officers and look forward to another year of collaborative working for the benefit of our communities.

Councillor Rose Bowler
Chair of the Customer Services Scrutiny Committee

Councillor Nick Clarke
Chair of the Climate Change & Communities Scrutiny Committee

Councillor Jennifer Wilson
Chair of the Local Growth Scrutiny Committee

Councillor Tom Munro
Chair of the Audit & Corporate Overview Scrutiny Committee

Summary of 2021/22

Impact of Covid-19 on Scrutiny Meetings

As per the previous two years, the meeting schedule was impacted by the ability to meet in-person in a safe, socially distanced manner. Prior to the start of the 2021/22 municipal year the emergency legislation allowing remote meetings ended. However, as cases at a local level were still high a decision was taken to hold only those meetings required in person, socially distanced. This resulted in a number of early meetings taking place as hybrid or informal remote meetings, and amendments to the original timetable had to be made, including meeting cancellations. In particular due to the adjournment of Council and delay in appointment to Committees, all June meetings were cancelled. The following meetings took place:

Committee	No. of Meetings Scheduled	No. of Meetings taking place		No. Cancelled	No. of Hybrid Meetings
		Formal Public	Informal Remote		
Customer Services Scrutiny	7	6	0	1	0
Climate Change & Communities Scrutiny	7	6	0	1	1 (One formal public meeting ran as hybrid to accommodate officer attendees working at home due to Covid.)
Local Growth Scrutiny	8	5	0	3	1 (One formal public meeting ran as hybrid to accommodate officer attendees working at home due to Covid.)
Audit & Corporate Overview Scrutiny (new for 2021/22)	6	6	0	0	1 (One public meeting ran as hybrid to accommodate socially distanced attendance of additional Members, officers and presenters due to Covid.)

Customer Services Scrutiny Committee

During 2021/22, Members received a range of reports to Committee. Some were routine update reports and others were linked to service transformation and development of new policies:

Policy/Strategy/Programme Monitoring Reports:

- Housing Strategy – Monitoring Update

This report in particular involved a lengthy discussion with the relevant senior managers of the entire Housing Strategy action plan. A number of queries were raised as to the suitability of certain agreed actions following 12 months delivery resulting in some amends to actions/delivery. This will be an annual report for the duration of the current strategy.

Policy Development

- North Derbyshire Rough Sleeper Strategy 2021-2023
- Consultation on Housing Policies – Rechargeable Repairs
- Consultation on Housing Policies – Tenant Alteration & Improvement Policy
- BDC Tenancy Agreement
- Business Rates Mandatory and Discretionary Rate Relief Policy
- Council Tax Discretionary Relief Policy

Performance Review Reports

- Customer Service Standards and Compliments, Comments and Complaints – Q3 & Q4 and Annual Report 2020/21
- LG&SCO and Housing Ombudsman Annual Report 2020/21
- Customer Service Standards and Compliments, Comments and Complaints Report 2019/20 – Q1 & Q2 2021/22

Review Work – Review of Council-Owned Adapted Properties

The Customer Services Scrutiny Committee agreed to undertake a Review of Council-owned Adapted Accommodation, as part of the 2021-22 Work Programme.

The issue was initially raised via an Executive report in April 2021, highlighting the need to evaluate our supply of family-1sized adapted accommodation. It was noted that the Council had recently been approached by applicants seeking very specific accommodation as a result of having younger family members with disabilities. Although these applications are relatively rare, they had raised the issue of the supply of family-sized adapted accommodation.

The key findings arising from the review were:

- That a number of the Council's existing practices and procedures for allocation are satisfactory in addressing service delivery in this area.

- That the revised approach to officer meetings with DCC is working well to review applications and identify a clear course of action for the tenant.
- That the Council's approach to design of new stock via Bolsover Homes will ensure good quality housing and an increased supply of family-sized accommodation.
- That a revision is required to our existing policy which Members feel is met by the proposed draft which Scrutiny helped to develop.
- That the range of procedures identified during the course of the review are developed to support the effective implementation of the new Policy.
- That in order to aid officers to see stock availability at a glance, the data is mapped in both our GIS software and our data profiling tool, to aid future stock management and development.
- That the demographic profile will fill current knowledge gaps and aid future planning of additional stock.

Within the report completed, the Committee agreed nine recommendations which will hopefully assist the Council in improving our policy and procedures in relation to allocation and management of adapted accommodation. All recommendations were agreed by Executive for implementation.

This review is now within its monitoring phase with reports expected in December 2022 and May/June 2023.

Climate Change & Communities Scrutiny Committee

During 2021/22, Members received a wide range of reports to Committee:

Policy/Strategy/Programme Monitoring Reports:

- Health & Wellbeing Strategy – Annual Report/Monitoring Update
- Sustainable Community Strategy 2020-23 and current Partnership delivery – Monitoring Update

Policy Development

- Taxi and Private Hire Policy Review

Annual Review of the Community Safety Partnership (CSP)

Section 19 of the Police and Justice Act 2006 requires every Local Authority to have a specified Committee (the “Crime and Disorder Committee”) with the power to:

- Review or scrutinise decisions made or other action taken in connection with the discharge by the responsible authorities of their crime and disorder functions
- Make reports or recommendations to the local authority with respect to the discharge of those functions.

(Responsible authorities are effectively the statutory partners within a community safety partnership i.e. Police, Local Authorities (County and District), Fire and Rescue Authority, Probation Trusts and Clinical Commissioning Groups. This is determined by section 5 of the Crime and Disorder Act 1998 (c. 37)).

Following on from the success of last year’s review which was completed remotely, Members wished to focus on the ongoing impact of the pandemic on service demand and delivery, and current engagement by partners.

Key issues presented and areas of questioning included:

- Delivery of the current Partnership Plan 2020-2023
- Current crime trends
- Funding levels and allocation of resources
- The efficiency of the partnership and how we compare statistically at a national and regional level
- Work with the PCC’s office, their current priorities and grant support levels
- Partnership working with local Safer Neighbourhood Teams
- Partnership working with Derbyshire Police and the Partnership Sgt.
- The new Enforcement Team and the change from CAN Rangers to Community Enforcement Rangers
- The impact of Anti-Social Behaviour
- Current PSPOs (Public Space Protection Orders) and the potential to develop others
- Work delivered via the Senior Parenting Practitioner and customer feedback on the impact of the service

Officers were invited to attend from Bolsover District Council Community Safety Team and Enforcement Team, and a service user of the Parenting Service also attended.

Review Work – Review of Voluntary & Community Sector Grant Allocations

The Scrutiny Committee agreed to undertake a Review of Voluntary & Community Sector Grant Allocations, as part of the 2021-22 Work Programme. The suggestion came direct from the Executive and Partnerships Team and Members agreed to consider this alongside other work carried over from the previous year.

The last review of the grant allocations programme took place in 2013/14. As such the service felt it was timely to review the whole process to ensure it is current; meets the needs of the sector; meets the ambitions of the Council; and if the allocation to any of these organisations needs to alter, given the current climate and anticipated needs emerging in our communities. It was noted that to-date, all organisations have provided an excellent service and incredible value for money based on the evaluation of investments.

Within the process of the review, the Committee took into account the potential impact of any changes to the scheme in terms of the impact on the sector. It was essential that the Council complied with its Best Value Duty when progressing any changes to current policies and procedures in terms of grant allocations to the sector.

The key findings arising from the review were:

- The review has proved both timely and invaluable in identifying potential duplication and assessing the advantages/disadvantages of different allocation processes.
- A refreshed approach to centralising grant allocations will ensure better communication between service areas and eliminate duplication.
- That the use of SROI as an evaluation tool gives the Council a clear indication of value for money on the investment made. While our existing mechanism of calculating this via the HACT model achieves this, it is clear that evaluation tools have significantly advanced and it is an appropriate juncture for the Council to look to use a more advanced evaluation tool.
- That existing reporting mechanisms are sufficient and will be further strengthened by the ability to create more detailed evaluation reports using the new software.

The Committee agreed twelve recommendations which will hopefully assist the Council in ensuring grant allocations to the voluntary and community sector are transparent; have clear outcomes and monitoring arrangements and meet the current needs of the Council and local residents. All recommendations were agreed by Executive for implementation.

This review is now within its monitoring phase with reports expected in January 2023 and June/July 2023.

Review Work – Review of Council’s Policy on Fireworks

This review was originally agreed by the previous Healthy, Safe, Clean and Green Communities Scrutiny Committee as part of their 2020-21 work programme. Following the change in scrutiny structure for 2021-22, the Members of the new Committee agreed to carry this work forward with a view to clarifying the Council’s stance and addressing residents’ concerns previously identified.

The review was prompted by referrals from the Customer Standards & Complaints Officer and the Leader of the Council. Members chose to investigate further to establish what the Council could do to mitigate the impacts at a local level. The Council had also previously approved a motion at Council in relation to the use of fireworks which had included a number of actions for the Council to complete. Members reviewed progress following the motion.

The key findings arising from the review were:

- That there is limited additional impact we can have at a local level due to current legislation.
- To ensure service delivery remains efficient and effective across the board, Members advise that the Council adopts the recommendations in section 2 of the review report as this will allow officers in the joint Environmental Health Service to take a proportionate and appropriate approach to enforcement and advice/guidance.

Within the final report, Committee agreed four recommendations which will hopefully assist the Council in improving regulation of local firework displays and enforcement against misuse of fireworks. All recommendations were agreed by Executive for implementation.

This review is now within its monitoring phase with reports expected in September 2022 and April 2023.

Local Growth Scrutiny Committee

During 2021/22, Members have received a range of reports to Committee, some allowing us to monitor delivery of core projects and others to develop new policies for the Authority.

Policy/Strategy/Programme Monitoring Reports:

- Growth Strategy – Monitoring Update Q1 2021/22
- Growth Strategy – Monitoring Update Q2 2021/22
- Growth Strategy – Monitoring Update Q3 2021/22
- Growth Strategy – Monitoring Update Q4 2021/22
- Update on Garage Site Programme

Policy Development:

- Integration of Social Value in BDC Policy and Delivery – Officer Briefing

Performance Review Report:

- Impact of Covid-19 on local economy (verbal report)

Review Work – Review of Integration of Social Value to BDC Policy and Delivery

The Local Growth Scrutiny Committee agreed to undertake a Review of Integration of Social Value to BDC Policy and Delivery, as part of the 2021/22 Work Programme. Members of the Committee were presented with the suggestion of reviewing our approach to Social Value and how we could further integrate this to the Council's policies and service delivery.

The suggestion came direct from the Development service. Development of our approach to Social Value and implementation of a Social Value Policy will support key objectives within the Business Growth Strategy. This review came at a time when the Council is under increasing pressure to not only ensure value for money from our investments, but also seek to secure additional benefits and impact from our programmes and developments.

Members have welcomed the opportunity to work with our fellow scrutiny Members in Climate Change & Communities Scrutiny Committee in reviewing our approach to how we evaluate our social value outcomes and we hope the new software tool will allow the council to evidence its outcomes more clearly to residents and partners.

The key findings arising from the review are:

- The council is well placed to move forward in this area, following initial integration of social value by the Partnerships team;
- The draft Policy produced is in line with national guidance for such documents and mirrors those of best practice authorities;
- The procurement of a social value calculator tool has been robust with significant officer and Member input.

The Committee agreed six recommendations which will hopefully assist the Council in embedding social value in to the wider policy structures and operational delivery of the Council. All recommendations were agreed by Executive for implementation.

Due to the requirements of the Public Services (Social Value) Act 2012, the Council must seek to bolster compliance and refresh the approach to securing social value outcomes. Development of our approach to Social Value and implementation of a Social Value Policy will support Corporate target ECO.01 - Deliver a Business Growth Strategy by March 2021 that will support enterprise, innovation, jobs and skills and makes the best use of our assets.

This review is now within its monitoring phase with reports expected in March 2023 and September/October 2023.

Audit & Corporate Overview Scrutiny Committee

Background

This is the first year that the Committee has existed as a combination of the former Audit Committee and Budget Scrutiny Committee. For this reason it was felt that the new committee should use the guidance published by the Chartered Institute of Public Finance and Accountancy (CIPFA) 'Audit Committees: Practical Guidance for Local Authorities and Police, 2018 Edition' to undertake a self-assessment against the good practice framework in the publication.

This self-assessment provided a high-level review that incorporated the key principles set out in CIPFA's Position Statement. Where an audit committee has a high degree of performance against the good practice principles, then it is an indicator that the committee is soundly based and has in place a knowledgeable membership. These are considered essential factors in developing an effective audit committee.

From the self-assessment an action plan was produced covering the 8 issues that were identified. The majority of the issues identified could be addressed by:

1. The production of an annual report to Council, detailing the work of the Committee and its achievements from the year.
2. The identification of any potential skill gaps the Committee may have, that could be addressed by training.

The production of this annual report will resolve 6 of the identified issues. The production of the action plan resulting from the self-assessment means a further issue is resolved as long as the action plan is reviewed by the Committee for progress throughout the year. For the final issue, Members have recently been asked to complete a skills gap questionnaire that will be analysed and fed back to the Committee for action during 2022/23. External training opportunities are also being flagged and brought to their attention.

The Role and Purpose of Audit and Corporate Overview Scrutiny Committee

Audit Committees are seen as a key component of an authority's governance framework. Their function is to provide an independent and high-level resource to support good governance and strong public financial management. The purpose of an audit committee is to provide those charged with governance, independent assurance on the adequacy of the risk management framework, the internal control environment and the integrity of the financial reporting and governance processes. By overseeing both internal and external audit, it makes an important contribution to ensuring that effective assurance arrangements are in place.

At Bolsover, this committee is also responsible for receiving and scrutinising the Executive's Budget proposals in accordance with the Budget and Policy Framework Procedure Rules in the Council's Constitution. More details of the responsibilities of the Committee are set out in the Council's Constitution (Part 3).

Audit and Corporate Overview Committee Business

During 2021/22, Members received a range of reports to Committee. Some have been routine reports for monitoring, others have been linked to development of new policies and others have been to provide information and guidance to help Members of the Committee carry out their role effectively.

During the year the Committee received the following reports:

- Procurement Strategy 2020-2025
- Treasury Management Strategy 2022/23
- Capital Strategy 2022/23
- Corporate Investment Strategy 2022/23
- Corporate Ambitions Performance – quarterly monitoring reports
- Budget Monitoring Reports – quarterly (1, 2, 3 + outturn)
- Corporate Debt Monitoring Performance – annual report 2020/21
- Strategic Risk Register and Partnership Arrangements report
- Report of the Internal Auditor, Summary of progress on the Internal Audit plan – quarterly reports
- Implementation of Internal Audit recommendations – ½ yearly report
- Internal Audit Consortium – annual report 2020/21
- Report to those charged with Governance (audit completion report)
- Results of the external review of Internal Audit
- Assessment of Going Concern Status
- Review of the Internal Audit Charter
- Report of the External Auditor – Auditor’s Annual Report 2020/21
- Report of the External Auditor – External Audit progress report
- Revised Budgets 2021/22
- Setting of Council Tax 2022/23
- Proposed Budget, Medium Term Financial Plan (MTFP) 2021/22 – 2024/25
- External review of Internal Audit – action plan progress
- Report of the Internal Auditor, Internal Audit plan approved for 2021/22
- BDC Statement of Accounts 2020/21
- Annual Governance Statement and Local Code of Corporate Governance 2020/21
- Accounting Policies 2021/22
- Report of the Internal Auditor, Internal Audit plan approved for 2022/23
- Audit and Corporate Overview Scrutiny Committee – Self-assessment for effectiveness and resulting action plan
- CIPFA Fraud and Corruption Tracker Survey 2021
- Treasury management briefing by BDC’s advisors, Arlingclose

The Committee’s Main Achievements/Outcomes

The Committee aims to add value to the organisation through its activity and in particular has:

- Reviewed non-financial performance against the Council’s Ambition targets on a quarterly basis and invited officers to attend the Committee meetings to help Members understand where performance was not on target.

- Scrutinised the Medium Term Financial Plan prior to recommending to Executive the budget proposals in accordance with the Budget and Policy Framework Procedure Rules.
- Scrutinised the statement of accounts prior to approval thereby ensuring that they are an accurate reflection of the Council's finances.
- Reviewed the Code of Corporate Governance and approved the Annual Governance Statement to ensure it is a true and fair view of the Council's governance and risk management arrangements.
- Reviewed the strategic risk register to ensure that risks are being appropriately mitigated thus providing additional assurance that risk is being managed appropriately.

Conclusion and Feedback

In conclusion, it is considered that the Committee has made a positive contribution to the Council's overall governance and control arrangements, including risk management. The Committee will carry out a self-assessment on an annual basis to consider its performance against the good practice framework.

The year ahead

Setting the Committee Work Programmes

A call for suggested topics went out to all existing Members early in 2022 prior to the Council AGM. This generated a small number of topics for each Committee to discuss and prioritise review work from for 2022/23.

During 2022/23, Scrutiny Members will endeavour to ensure all potential areas of review identified in the current Council term 2019-23 have been completed prior to the local elections.

Member Training

Following the Council AGM in May 2022 a range of training is planned for Audit & Corporate Overview Scrutiny following their self-assessment and Skills Audit. This should hopefully bolster core skills for Members for the remainder of the year and ensure the Committee continues to provide the required level of assurance.



**We speak
your language**

Polish

**Mówimy Twoim
językiem**

Slovak

**Rozprávame
Vaším jazykom**

Chinese

我们会说你的语言

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Bolsover District Council

Meeting of Council on 7 December 2022

Proportionality and Appointments to Committees and Advisory Groups

Report of the Monitoring Officer

Classification	This report is Public
Report By	Jim Fieldsend Monitoring Officer 01246 242472 / jim.fieldsend@bolsover.gov.uk
Contact Officer	Amy Bryan Governance and Civic Manager 01246 242529 / amy.bryan@bolsover.gov.uk

PURPOSE/SUMMARY OF REPORT

To make amendments to the appointment of Members to the Council’s Committees and Advisory Groups for the 2022/23 Municipal Year following a by-election and a change to the Council’s political groups affecting proportionality.

REPORT DETAILS

1. Background

- 1.1 Following a by-election on 17 November 2022 and a change in the numbers within one political group of the Authority following a Member who wished to realign themselves. This affects the overall proportionality of allocation of committee seats, and accordingly this should be revised at the earliest opportunity.
- 1.2 This report therefore brings forward the allocation of seats to political groups in accordance with the Political Balance rules.
- 1.3 Committees are subject to the political balance requirements of the Local Government and Housing Act 1989. Any Advisory Groups are not subject to the political balance requirements.

2. Details of Proposal or Information

- 2.1 **Appendix 1** to the report sets out the allocation of committee seats which best meets the requirements of Section 15 of the Local Government and Housing Act 1989 as far as is reasonably practicable.
- 2.2 **Appendix 2** sets out the current appointments/vacancies to committees as per the previous allocation. Political Groups are able to make changes where necessary to their appointments to Committees, and nominations to and removals from committees are requested in some instances.
- 2.3 The new proportionality calculation results in the Independent Group losing one seat on the Audit and Corporate Overview Scrutiny Committee and the Labour Group gaining one seat. There is also a vacancy to fill on this Committee following the resignation from the Council of Councillor Stan Fox.

3. Reasons for Recommendation

- 3.1 The report recommends that the allocation of Committee seats detailed in **Appendix 1** best meets the requirements of section 15 of the Local Government and Housing Act a far as reasonable practicable.

4 Alternative Options and Reasons for Rejection

- 4.1 Members may consider that they wish to remain status quo for the remainder of the municipal year for reasons such as maintaining the continuity of the work of the Committees. In that instance, Members would reject the report recommendations and agree to continue with the previously agreed allocation through to May 2023. This doesn't allow newly elected Councillors or those who have changed political groups to take up any seats on committees.

RECOMMENDATION(S)

- 1. That the proportionality of committee places as set out in Appendix 1 be agreed; and
- 2. That the appointment to committees as set out in Appendix 2 and as amended verbally at the meeting, be agreed.

Approved by Councillor Duncan McGregor, Portfolio Holder for Corporate Governance

<u>IMPLICATIONS:</u>	
<u>Finance and Risk:</u>	Yes <input type="checkbox"/> No <input checked="" type="checkbox"/>
Details: There are no finance or risk implications arising from this report.	

On behalf of the Section 151 Officer

Legal (including Data Protection): Yes No

Details:

The Council is required to decide the allocation of seats to political groups in accordance with the Political Balance rules.

On behalf of the Solicitor to the Council

Environment:

Please identify (if applicable) how this proposal/report will help the Authority meet its carbon neutral target or enhance the environment.

Details:

Environmental implications are not applicable for this report.

Staffing: Yes No

Details:

There are no staffing implications arising from this report.

On behalf of the Head of Paid Service

DECISION INFORMATION

Is the decision a Key Decision? A Key Decision is an executive decision which has a significant impact on two or more District wards or which results in income or expenditure to the Council above the following thresholds: Revenue - £75,000 <input type="checkbox"/> Capital - £150,000 <input type="checkbox"/> <input checked="" type="checkbox"/> <i>Please indicate which threshold applies</i>	No
Is the decision subject to Call-In? <i>(Only Key Decisions are subject to Call-In)</i>	No
District Wards Significantly Affected	None
Consultation: Leader / Deputy Leader <input checked="" type="checkbox"/> Executive <input type="checkbox"/> SLT <input type="checkbox"/> Relevant Service Manager <input type="checkbox"/> Members <input checked="" type="checkbox"/> Public <input type="checkbox"/> Other <input type="checkbox"/>	Details:

Links to Council Ambition: Customers, Economy and Environment.

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DOCUMENT INFORMATION

Appendix No	Title
1	Proportionality of the Council
2	Current Appointments to Committees

Background Papers

(These are unpublished works which have been relied on to a material extent when preparing the report. They must be listed in the section below. If the report is going to Executive you must provide copies of the background papers).

None

	Seats on Council	Proportion
Total seats	37	100.00%
Labour Group	20	54.054%
Independent Group	9	24.324%
Community Independents	4	10.811%
Conservative	3	8.108%
Independent	1	5.000%
Vacant Seats	0	0.00%

Executive	8
Non-Exec	29

Ordinary Committees	Total seats on Committee	Labour Group		Independent Group		Community Independents		Conservative		Vacant Seats		Total seats allocated
		Proportion of seats	Allocated Seats	Proportion of seats	Allocated Seats	Proportion of seats	Allocated Seats	Proportion of seats	Allocated Seats	Proportion of seats	Allocated Seats	
Employment Appeals Committee	3	1.62	2	0.73	1	0.32	0	0.24		0.00		3
Employment Appeals Deputies	3	1.62	2	0.73	1	0.32	0	0.24		0.00	0	3
General Licensing Committee	10	5.41	5	2.43	3	1.08	1	0.81	1	0.00	0	10
Licensing and Gambling Acts Committee	10	5.41	5	2.43	3	1.08	1	0.81	1	0.00	0	10
Planning Committee	8	4.32	4	1.95	2	0.86	1	0.65	1	0.00	0	8
Safety Committee	5	2.70	2	1.22	1	0.54	1	0.41	1	0.00	0	5
Standards Committee	6	3.24	3	1.46	2	0.65	0	0.49	1	0.00	0	6
Employment and Personnel Committee	5	2.70	3	1.22	1	0.54	1	0.41	0	0.00	0	5
Union/Employee Consultation Committee	6	3.24	4	1.46	1	0.65	1	0.49	0	0.00	0	6
Total Seats on Ordinary Committees	56	30.27	30	13.62	15	6.05	6	4.54	5	0.00	0	56

Group	Total Seats Allocated	Proportion
Labour Group	56	53.33%
Independent Group	29	27.62%
Community Independents	11	10.48%
Conservative Group	9	8.57%
Independent	0	0.00%

Total Seats	105
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Scrutiny Committees	Total seats on Committee		Labour Group		Independent Group		Community Independents		Conservative		Vacant Seats		Total seats allocated
			Proportion of seats	Allocated Seats	Proportion of seats	Allocated Seats	Proportion of seats	Allocated Seats	Proportion of seats	Allocated Seats	Proportion of seats	Allocated Seats	
Customer Services Scrutiny Committee	7.25	7	3.78	3	1.70	2	0.76	1	0.57	1	0.00	0	7
Local Growth Scrutiny Committee	7.25	7	3.78	3	1.70	2	0.76	1	0.57	1	0.00	0	7
Audit and Corporate Overview Scrutiny Committee	7.25	8	4.32	5	1.95	2	0.86	1	0.65	0	0.00	0	8
Climate Change and Communities Scrutiny Committee	7.25	7	3.78	3	1.70	2	0.76	1	0.57	1	0.00	0	7
Total seats	29.00	29	15.68	14	7.05	8	3.14	4	2.35	3.00	0	0	29
	29												

*includes all non-executive Members, so political balance cannot strictly apply

Joint Committees*	Total seats on Committee	Labour Group		Independent Group		Community Independents		Conservative		Vacant Seats		Total seats allocated
		Proportion of seats	Allocated Seats	Proportion of seats	Allocated Seats	Proportion of seats	Allocated Seats	Proportion of seats	Allocated Seats	Proportion of seats	Allocated Seats	
Joint ICT	3	1.62	2	0.73	1	0.32	0	0.24		0.00		3
Joint Scrutiny Panel	3	1.62	2	0.73	1	0.32	0	0.24		0.00		3
New Bolsover Joint Committee	10	5.41	5	2.43	3	1.08	1	0.81	1	0.00		10

* Note – For political balance to apply, there must be at least three seats to be filled on joint committees (excl executive committees)

Joint Employment and Appeals Committee Membership set within Constitution	Total seats on Committee	Majority		Minority	
		Proportion of seats	Allocated Seats	Proportion of seats	Allocated Seats
	4	2.16	3	0.97	1

Advisory/Working Groups**	Total seats on Group	Labour Group		Independent Group		Community Independents		Conservative		Vacant Seats		Total seats allocated
		Proportion of seats	Allocated Seats	Proportion of seats	Allocated Seats	Proportion of seats	Allocated Seats	Proportion of seats	Allocated Seats	Proportion of seats	Allocated Seats	
MDWG	7	3.78	3	1.70	2	0.76	1	0.57	1	0.00		7
Local Plan Implementation Action Group	9	4.86	5	2.19	2	0.97	1	0.73	1	0.00	0	9
Pleasley Park and Vale Conservation Area Working Group	5	2.70	3	1.22	2	0.54	0	0.41		0.00	0	5
Tenant Participant Review and Development Group	5	2.70	3	1.22	1	0.54	1	0.41		0.00		5
Total seats	26	14.05	14	6.32	7	2.81	3	2.11	2	0.00	0	26

**Note - allocated proportionally but not included in proportionality calculations

BOLSOVER DISTRICT COUNCIL

ANNUAL COUNCIL MEETING 18th MAY 2022

APPOINTMENT TO ESTABLISHED COMMITTEES AND ADVISORY GROUPS 2022/23

COMMITTEES

Committee	Labour Group	Independent Group	Community Independents	Conservative Group
Audit & Corporate Overview Scrutiny Committee (8)	(4) (5) Councillors Tom Munro, Chris Kane, Stan Fox and Donna Hales	(3)(2) Councillors Jane Bryson, Graham Parkin and Peter Roberts	(1) Councillor Ross Walker	(0)
Local Growth Scrutiny Committee (7)	(3) Councillors Jen Wilson, Janet Tait and Tom Kirkham	(2) Councillor Derek Adams and Jim Clifton	(1) Councillor Tracey Cannon	(1) Councillor David Dixon
Customer Services Scrutiny Committee (7)	(3) Councillors Rose Bowler, Rita Turner and Tricia Clough	(2) Councillors Ray Heffer and Andrew Joesbury	(1) Councillor Allan Bailey	(1) Councillor David Dixon
Climate Change and Communities Scrutiny Committee (7)	(3) Councillors Nick Clarke, Anne Clarke and Jen Wilson	(2) Councillors Dexter Bullock and Evonne Parkin	(1) Councillor Dan Salt	(1) Councillor David Dixon

Committee	Labour Group	Independent Group	Community Independents	Conservative Group
Employee Appeals Committee (3) Deputies (3)	(2) Councillor Mary Dooley and Tom Kirkham Deputies: (2) Councillors Steve Fritchley and Duncan McGregor	(1) Councillor Deborah Watson Deputy: (1) Councillor Ray Heffer	(0)	(0)
Employment and Personnel Committee (5)	(3) Councillors Duncan McGregor, Mary Dooley and Sandra Peake	(1) Councillor Deborah Watson	(1) Councillor Dan Salt	(0)
General Licensing Committee (10)	(5) Councillors Rose Bowler, Tricia Clough, Mary Dooley, Stan Fox and Rita Turner	(3) Councillors Ray Heffer, Andrew Joesbury and Evonne Parkin	(1) Councillor Tracey Cannon	(1) Councillor Maxine Dixon
Licensing and Gambling Acts Committee (10)	(5) Councillors Rose Bowler, Tricia Clough, Mary Dooley, Stan Fox and Rita Turner	(3) Councillors Ray Heffer, Andrew Joesbury and Evonne Parkin	(1) Councillor Tracey Cannon	(1) Councillor Maxine Dixon
Planning Committee (8)	(4) Councillors Tom Munro, Chris Kane, Duncan McGregor and Nick Clarke	(2) Councillors Derek Adams and Jim Clifton	(1) Councillor Allan Bailey	(1) Councillor Natalie Hoy

Committee	Labour Group	Independent Group	Community Independents	Conservative Group
Safety Committee (5)	(2) Councillors Chris Kane and Stan Fox	(1) Councillor Andrew Joesbury	(1) Councillor Allan Bailey	(1) Councillor Maxine Dixon
Standards (6) Plus 1 co-opted Member	(3) Councillors David Downes, Clive Moesby and Chris Kane	(2) Councillors Graham Parkin and Deborah Watson	(0)	(1) Councillor David Dixon
Union / Employee Consultation Committee (6)	(4) Councillors Mary Dooley, Tom Kirkham, Nick Clarke and David Downes	(1) Councillor Graham Parkin	(1) Councillor Dan Salt	(0)

JOINT COMMITTEES

Committee	Labour Group	Independent Group	Community Independents	Conservative Group
ICT Shared Services Committee (3 from BDC plus CBC and NEDDC)	(2) Councillors Steve Fritchley and Duncan McGregor	(1) Councillor Ray Heffer	(0)	(0)

Committee	Labour Group	Independent Group	Community Independents	Conservative Group
Shared Services Scrutiny Committee (also known as Joint Scrutiny Panel) (3)	(2) Councillors Rita Turner and Jen Wilson	(1) Councillor Ray Heffer	(0)	(0)

ADVISORY GROUPS

Committee	Labour	Independent Group	Community Independents	Conservative Group
Pleasley Park and Vale Conservation Area Joint Advisory Group (5)	(3) Councillors Tom Munro, Chris Kane and Tom Kirkham	(2) Councillors Ray Heffer and Derek Adams	(0)	(0)
Local Plan Implementation Advisory Group (9)	(5) Councillors Tom Munro, Chris Kane, Duncan McGregor, Nick Clarke and Janet Tait	(2) Councillors Derek Adams and Jim Clifton	(1) Councillor Allan Bailey	(1) Councillor Natalie Hoy
Member Development Working Group (7)	(3) Councillors Sandra Peake, Rose Bowler and Mary Dooley	(2) Councillors Graham Parkin and Deborah Watson	(1) Councillor Ross Walker	(1) Councillor David Dixon
Tenant Participation Review and Development Group (5)	(3) Councillors Sandra Peake, Rose Bowler and Liz Smyth	(1) Councillors Andrew Joesbury	(1) Councillor Ross Walker	(0)

Agenda Item 9

By virtue of paragraph(s) 1, 2, 3 of Part 1 of Schedule 12A of the Local Government Act 1972.

Document is Restricted